

Ethical Fundraising Policy

INTRODUCTION The Board of Murrumbidgee Landcare Inc is committed to ensuring that fundraising activities are carried out in an ethical and transparent manner.

This Policy applies to the MLI Board, and all casual, permanent and contract staff and volunteers.

PURPOSE The purpose of this Policy is to identify MLI's position on fundraising practice, and to document the standards expected in raising funds from the community.

POLICY The fundraising activities of MLI will adhere to the following standards:

- Fundraising activities carried out by MLI will comply with all relevant laws
- Any communications to the public made in the course of carrying out a fundraising activity shall be truthful and non-deceptive
- All monies raised via fundraising activities will be for the stated purpose of the appeal, and will comply with MLI's stated mission and purpose
- All personal information collected by MLI is confidential and is not for sale or to be given away or disclosed to any third party without consent
- Nobody directly or indirectly employed by or volunteering for MLI shall accept commissions, bonuses, gifts or payments for fundraising activities on behalf of the organisation
- No general solicitations shall be undertaken by telephone or door-to-door
- Fundraising activities should not be undertaken if they may be detrimental to the good name or community standing of MLI
- Financial contributions will only be accepted from companies, organisations and individuals the MLI Board considers ethical. Companies and organisations specifically excluded from making

financial contributions to MLI include gambling, tobacco and alcohol companies, and those with a proven history of environmental damage.

PROCESSES Funds obtained through each individual fundraising activity shall be kept in a separate bank account, and safeguarded from other organisational funds. Accurate records must be maintained in relation to all fundraising, complying with all relevant accounting standards.

All MLI Board members, staff and volunteers shall act openly and honestly in all fundraising activities, and demonstrate the values of privacy, confidentiality, trust and integrity.

RESPONSIBILITIES It is the responsibility of the MLI Board to implement this Policy, and undertake an annual review.

All Board members, casual, permanent and contract staff, and volunteers are responsible for adhering to this Policy.

AUTHORISATION:

This version was approved on:

This version takes effect on:

Authored by:

Mrs Nicole Maher

Authorised by: