

APPROVAL The MLI Strategic Plan will be approved by the Executive Committee, on the recommendation of the Executive Officer.

TIMING A new Strategic Plan will be released every five years, and reviewed annually. Planning for the development of a new Strategic Plan should commence at least 12 months prior to the conclusion of the present Plan.

RESPONSIBILITIES: The Executive Committee is responsible for ensuring that:

- EXECUTIVE COMMITTEE**
- The EO prepares and maintains the Strategic Plan
 - The Strategic Plan is consistent with the values and mission of the organisation
 - Objectives and priorities contained within the Plan are developed with appropriate analysis of MLI's circumstances and external environment, and with appropriate rigor
 - Sufficient resources are available to implement the objectives and priorities within the Strategic Plan
 - There is a clear alignment between the Strategic Plan and all operational and business plans
 - Performance indicators contained in the plans are clear and measurable, and provide the Executive Committee with a clear foundation on which to assess the success of the organisation in meeting its objectives.

RESPONSIBILITIES: The EO is responsible for:

- EXECUTIVE OFFICER**
- Consulting with the Executive Committee at the commencement of the Strategic Planning review process, to determine the overall direction the Committee wishes to pursue
 - Advising the Executive Committee, and ensuring the Committee has access to the information, data and intelligence required to inform its decision making
 - Preparing the relevant business and operational plans necessary to enable the achievement of the Strategic Plan, and submitting these to the

Executive Committee within 3 months of the finalisation of the Strategic Plan.

- PROCEDURE**
1. Executive Committee and EO together agree to the overall direction of the Strategic Plan
 2. EO engages with staff, volunteers, communities and other stakeholders to test the overall direction and develop clear and achievable objectives and performance measures. This may include further sessions with the Executive Committee to refine the direction
 3. EO develops a draft Strategic Plan, encompassing recommendations from previous steps
 4. EO brings the draft Strategic Plan to the Executive Committee for review and approval
 5. Executive Committee finalise and approve the Strategic Plan
 6. EO prepares the relevant business and operational plans necessary to achieve the Strategic Plan. Plans must define specific and measurable activities against each of the identified objectives that MLI will undertake to achieve the Strategic Plan.

AUTHORISATION:

This version was approved on:

This version takes effect on:

Authored by:

Mrs Nicole Maher

Authorised by: